



FOOTHILLS  
CHURCH

# Small Group Pastor

Develop leaders to become disciples makers in small groups.

J O B   D E S C R I P T I O N



# Small Group Pastor

**Title:** Small Group Pastor

**Accountable To:** Lead Pastor

**Time Commitment:** Full-Time, M-Th - 9:00AM-5:00PM Sunday 7:30-1PM

**One Sentence Job Description:** Develop leaders to become disciples makers in small groups.

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## THE WIN

The vision of FC is to develop mature disciples of Christ in relational environments. The ultimate relational environment is a small group. Therefore, the win for the Small Group Pastor is to develop leaders and coaches that launch small groups all across the area.

## RESPONSIBILITIES

The SGP oversees the areas of small group development, guest services, and The School of Ministry.

- Small Groups — Oversee the development and execution of FC's vision to develop mature disciples of Christ in relational environments. The SGP will recruit, equip leaders, lead strategy to assimilate people into groups and engage in missional projects, and establish geographical based groups across the area.
- Guest Services— Oversee the Director of Hospitality to create a welcoming environment and memorable moments on Sundays that help new people connect to FC.
- School of Ministry— Oversea and assist the Lead Pastor to grow the FC School of Ministry.

## QUALIFICATIONS

- Loves God & cares about making disciples through relational environments.
- A partner of FC who is fulfilling their partnership covenant.
- Exceptionally organized with vision and an administrative mind.
- An influential leader who can lead through others.
- Ability to create and manage strategic plans.
- Has an eye for detail but also the capacity to see the larger vision.

## Education and Experience:

This position requires a minimum of 10 years of experience as a pastor in a ministry environment, and a college degree. The successful individual will be a strong leader with a solid work ethic and will possess a clear call to ministry with the ability to lead and develop leaders and volunteers.

## Helpful but not required:

- Seminary Degree

## EXPECTATIONS

- Carry out the vision to develop mature disciples of Christ through small groups.
- Understand and utilize the FC leadership pipeline to continue creating systems and structure that identify, develop, and equip small group leaders.
- Teach Journey classes as needed.
- Create sermon based curriculum on a weekly basis for group leaders.
- Plan and execute 2 small group connects each year, 2 short term groups each year, and summer Bible studies each summer.
- Use technology for ongoing training opportunities each month.
- As a member of FC's pastoral staff, perform baptisms, weddings, funerals as needed.
- Assist in the development of annual departmental budget and manage spending through the year.

- Assist the Lead Pastor as needed.