

# NEXT GEN

Because the next generation matters



## Elementary Director

Develop mature disciples of Christ in relationship environments.

J O B   D E S C R I P T I O N



# Elementary Campus Director

**Title:** Elementary Campus Director

**Accountable To:** Next Gen Pastor

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## JOB DESCRIPTION

The Elementary Campus Director will focus on **people** and provide leadership and accountability for multiple different ministries within a campus of FC Kids. Specifically this position will develop leaders, recruit volunteers, and assist in growing their campus of elementary ministry.

## DESCRIPTION OF DUTIES

### Leadership

- Execute the vision of Foothills Church within the context of elementary ministry at a specific campus.
- Lead your campuses's preschool ministry in healthy growth both spiritually and numerically.
- Oversee the develop of a volunteer kids ministry that is unforgettable and age appropriate at your campus.
- Develop a lay leadership team in each area of ministry to lead and serve our kids and families.
- Assist in creating vision and strategy for our entire next gen team.
- Oversee the execution all campus specific kids ministry events needed.

### Ministerial

- Teach and speak on a regular basis in a variety of contexts.
- Be deeply engaged in content development, large group creation, and event planning for all of FC Kids.
- Be regularly engaged in counseling kids, volunteers, and families when needed.
- Be willing to assist in our other next gen environments when needed.

### Operational

- Attend the weekly next gen tactical meeting, and various creative and strategy meetings.
- Assist in executing all next gen events.
- Be deeply involved in all processes designed to recruit, train, develop, and show appreciation to volunteers.
- Manage multiple app based processes and systems that to help our ministry operate well.

### **SPIRITUAL QUALIFICATIONS**

- Loves God, families, and kids.
- Maintains a consistent quiet time.
- Maintains an overall healthy lifestyle physically, emotionally, and spiritually.
- Sustains a positive mentality even when things are difficult.
- Possesses a married passion for evangelism and discipleship.
- Spiritually and emotionally mature.

### **ORGANIZATIONAL QUALIFICATIONS**

- Able to manage systems and operations digitally.
- Has a high level of emotional intelligence and problem solving skills.
- Possesses great interpersonal skills with adults and students.
- Able to manage an app based task list, calendar, and email.
- Able to plan 6-12 months in advanced.
- Able to inspire and recruit people with ease.

### **SPIRITUAL GIFT SET**

- Able to teach the word of God.
  - Highly relational.
  - Able to counsel biblically.
  - Able to contextualize to multiple different groups and ages of kids.
  - Able to cast vision clearly and passionately.
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## POSITION DETAILS

### Hours

- Part Time - Flexible
- Sundays - 7:00AM-1:00PM