



Campus Custodian

Providing cleaning services to reflect a positive stewardship of God's blessings.

J O B D E S C R I P T I O N

Title: Campus Custodian

Accountable To: Facilities Director

Time Commitment: Part-Time, 27 Hours/week , M-W-F 9:00AM-5:00PM, Sunday 10:15AM-1:15PM

One Sentence Job Description: Provide a clean and organized environment for distraction free ministry.

THE WIN As the Campus Custodian, you are a self-motivated owner of all things in keeping our campus clean and maintained. When office and common areas, worship spaces, bathrooms and facilities are kept at a high level of cleanliness to provide a bright and safe environment to fulfill ministry.

RESPONSIBILITIES

- To maintain the building and its cleanliness in a good working manner.

DESCRIPTION OF DUTIES

- Maintain the building and its cleanliness in a good working manner.
- Clean the interior of building with projects on a weekly, semi-weekly and monthly schedule (cleaning schedule will be provided).
 - Remove common trash after services on Sundays,
 - Clean facility floors and sanitize all surfaces.
 - Keep bathrooms cleaned, stocked and check on their operation.
 - Respond to clean-up needs.
- Be available for emergencies and breakdowns.
- Work with Facility Director to notify them of any facility issues in need of repairs.
- Set up for classes and various events.
- Keep general janitorial areas safe, organized and clean.
- Work with Facility Director on ordering needed supplies and maintaining adequate reserves.
- On call in cases of emergency.

QUALIFICATIONS

- Physical health to maintain cleanliness of building.
- Genuine attitude of caring for the congregation, staff, and guests of the church.
- Possess a "whatever it takes" attitude.
- A positive attitude.
- A servant's heart.
- A cooperative team spirit.
- Take pride in keeping the entire church facility clean, safe, and in good functioning form.
- Authentic and growing relationship with Christ.
- Able to work independently, with little or no supervision.
- Has an eye for detail but also the capacity to see the larger vision.

Education and Experience:

- High School Degree or equivalent
- Physical health to maintain cleanliness of building
- Experience in housekeeping/custodian role preferred

Helpful but not required:

- Creating routines and re-organizing schedules around event needs